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| **法鼓文理學院人事資料登記表** 員工編號： | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 姓名 | 中文 | | |  | | | | | 到職日期 | | | | | | | | | | | 民國 年 月 日 | | | | | | | | | | | | | | | | | 性別 | | | | | | | * 男 * 女 | | | | | | 貼  相  片  處 | | | | | | | | | |
| 英文 | | |  | | | | |
| 出生  日期 | 民國 年 月 日 | | | | | | | | | 身份證字號  或居留證號 | | | | | |  | | | | | |  | | |  |  | | |  | | |  | |  | | | |  | | | | |  | | | |  | | |
| 現住  地址 | 鄰　　　　　段 巷 弄 號 樓 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 戶籍  地址 | 鄰　　　　　段 巷 弄 號 樓 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 國籍 | □本國(出生地： )  □外國(國籍： ) | | | | | | | | | | | | 血型 | | |  | | | | | 婚別 | | | □已婚□未婚  □ 其 他 | | | | | | | | | | | | | | | | 電話 | | | | | | | | | |  | | | | | | | | | |
| 行動電話 | | | | | | | | | |  | | | | | | | | | |
| e-  mail |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | □外籍人士： | | | | | | | | | | | | | | | | | |
| 服役 | □ 除役 | | | | | | □ 免役 | | | | | | □ 國民兵 | | | | | | □ 其他 | | | | | | | | | | | | | | | | | | | | | | | □ 替代役 起： 年 月 日  訖： 年 月 日 | | | | | | | | | | | | | | | | | |
| 役別 | □義務役 □自願役 | | | | | | | | | | | | | | 軍種 | | | □ 陸 □ 海 □ 空 □ 憲兵 | | | | | | | | | | | | | | | | | | | | | | | | 服役期間：起： 年 月 日  訖： 年 月 日 | | | | | | | | | | | | | | | | | |
| 學  歷 | 學校名稱 | | | | | | | | | | | | | | | 科系科別 | | | | | | | | | | | | 畢肄業 | | | | | | | 修業年限 | | | | | | | | | | | | | | | | | | 學位 | | | | | 審查結果 | |
| 起 | | | | | | | | | | | 迄 | | | | | | |
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| 經  歷 | 服務機關名稱 | | | | | | | | | | | 職 稱 | | | | | | 到職年月日 | | | | | | | | | | | | | | | 卸職年月日 | | | | | | | | | | | | | | | | | 卸職原因 | | | | | | 審查結果 | | | |
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| 5 |  | | | | | | | | | |  | | | | | | 年 月 日 | | | | | | | | | | | | | | | 年 月 日 | | | | | | | | | | | | | | | | |  | | | | | |  | | | |
| 親  屬 | 稱 謂 | | | | 姓 名 | | | | 出生日期 | | | | | | | | | | | | 身分證字號或居留證號 | | | | | | | | | | | | | | | | | | | | | 備註 | | | | | | | | | | | | | | | | | |
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| 語言能力 | 英語 | | | | | | 精通   * □   說寫 | | | | | | | | | | | | | | | | | | | | | 通   * □   說寫 | | | | | | | | | | | | | | | | | | | | | 略通   * □   說寫 | | | | | | | | | | |
| 日語 | | | | | | 精通   * □   說寫 | | | | | | | | | | | | | | | | | | | | | 通   * □   說寫 | | | | | | | | | | | | | | | | | | | | | 略通   * □   說寫 | | | | | | | | | | |
| 其他 | | | | | | 精通   * □   說寫 | | | | | | | | | | | | | | | | | | | | | 通   * □   說寫 | | | | | | | | | | | | | | | | | | | | | 略通   * □   說寫 | | | | | | | | | | |
| 駕  照 | 汽 車 駕 照 □有 □無 汽車自備 □  機 車 駕 照 □有 □無 機車自備 □ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 專長(依序填寫) |  | |  | | |  | |  | | |  | | | |  | |  | | | | | |  | | | |  | | | |  | | | | |  | | | | | | | | |  | | | |  | | | | |  |  | | | |  |
| 設計 | | 製圖 | | | 管理 | | 外務 | | | 行銷 | | | | 廣告 | | 企劃 | | | | | | 美術 | | | | 會計 | | | | 統計 | | | | | 稽核 | | | | | | | | | 稅務 | | | | 法務 | | | | | 文書 | 電腦 | | | | 打字 |
| 緊急聯絡處 | | | | TEL: | | | | | | | | | | | | | | | 姓名 | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | 與本人之關係 | | | | | | | | |  | | |
| 地址: | | | | | | | | | | | | | | |
| 1. 本表應據實填寫，如有虛報情事，願受免職處分。 2. 本人任職於服務於法鼓佛教研修學院期間，無論身居任何部門或職位，均願盡忠職守，恪遵守工作規則及相關規定；若有違誤，願依工作規則中之規定，接受議處，絕無異議。 3. 本人就職期間，因工作機會獲悉之業務機密，如有洩漏，願賠償法鼓山之一切損失。 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 填表人  簽名蓋章 | | | | |  | | | | | | | | | 人事主管  簽名蓋章 | | | | |  | | | | | | | | | | | | | | | | | | | | 校長  簽名蓋章 | | | | | | | | | | | | |  | | | | | | | |
| 中華民國年月日 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |